University of Toronto Engineering Society

Financial Statements For the year ended May 31, 2013

University of Toronto Engineering Society Financial Statements For the year ended May 31, 2013

	Contents
Independent Auditor's Report	2-3
Financial Statements	
Statement of Financial Position	4
Statement of Operations	5
Statement of Changes in Fund Balances	6
Statement of Cash Flows	7
Notes to Financial Statements	8-14
Supplementary Schedules (Unaudited)	
Schedule of Store Operations	15
Schedule of Operating Fund General Expenses and Committee Costs	16-17



Tel: 416 865 0200 Fax: 416 865 0887 www.bdo.ca BDO Canada LLP TD Bank Tower 66 Wellington Street West Suite 3600, PO Box 131 Toronto ON M5K 1H1 Canada

Independent Auditor's Report

To the Members of the University of Toronto Engineering Society

We have audited the accompanying financial statements of the University of Toronto Engineering Society (the "Society"), which comprise the statement of financial position as at May 31, 2013 and the statements of operations, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.



Basis for Qualified Opinion

In common with many not-for-profit organizations, the Society derives revenue from Locker income, Alumni funding, Orientation, Advertising, Pub-SUDS, Graduation ball, Cannon ball, Store and Cafe revenue, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to amounts recorded in the records of the Society. Therefore, we were not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenses, and cash flows from operations for the year ended May 31, 2013, current assets as at May 31, 2013, and net assets as at June 1, 2012 and May 31, 2013.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Society as at May 31, 2013 and the results of its operations and its cash flows for the year then ended, in accordance with Canadian accounting standards for not-for-profit organizations.

Comparative Information

Without modifying our opinion, we draw your attention to Note 2 to the financial statements which describes that the University of Toronto Engineering Society adopted Canadian accounting standards for not-for-profit organizations on June 1, 2012 with a transition date of June 1, 2011. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statements of financial position as at May 31, 2012 and June 1, 2011 and the statements of operations, changes in fund balances and cash flows for the year ended May 31, 2012. We were not engaged to report on the restated comparative information, and as such, it is unaudited.

Other Matters

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of the schedules or exhibits on pages 15 through 17 of the Society's financial statements.

BDO Lanada LLP

Chartered Accountants, Licensed Public Accountants

October 7, 2013 Toronto, Ontario

University of Toronto Engineering Society Statement of Financial Position

May 31, 2013

						General				May 31,		May 31,		June 1,
						Fund		Restricted		2013		2012		2011
	c	perating		Store		Total		Funds		Total		Total		Total
											(1	Unaudited)	(1	Unaudited)
Assets														
Current														
Cash and cash		070 550	•	404 500		444 404	c	404 520	*	E22 C40	e.	401.049		281,425
equivalents (Note 3)	\$	279,562 20,694	Þ	131,539	Þ	411,101 20,694	Э	121,539	Ф	532,640 20,694	Þ	11,996	Ф	201,425
Short term investments (Note 4) Accounts receivable		20,694		- 1,086		1.086		-		1.086		23,920		36,230
Inventory				12,146		12,146		_		12,146		14,099		11,204
Prepaid expenses and		•		12,140		12,140				14,170		1"1,000		11,20
sundry deposits		449		-		449		17,915		18,364		449		13,214
Due from operating								•		-				•
fund (Note 6)		-		-		-		17,488		17,488		9,783		-
		300,705		144,771		445,476		156,942		602,418		461,296		362,417
Other assets														
Long term		20,236				20,236		_		20,236		30,348		10,000
investments (Note 4) Property and		20,230		•		20,230		_		20,230		30,540		10,000
equipment (Note 5)		7,400		4,971		12,371		-		12,371		9,348		10,309
	\$	328,341	\$	149,742	\$	478,083	\$	156,942	\$	635,025	\$	500,992	\$	382,726
iabilities and Fund Balances	anti pi pital			an ann an			*******	9-10 ⁻¹ 0-2-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-		***************************************	********			
Current														
Accounts payable and accrued liabilities (Note 7)	\$	97,329	s		\$	97,329	\$	_	\$	97,329	\$	123,484	S	93,679
Due to restricted funds (Note 6)	Ψ	17,488	*	-	•	17,488	•	-	*	17,488	•	9,783	•	-
Date to roomstor rained (riving of	_	,												
		114,817		-		114,817				114,817		133,267		93,679
und Balances (Note 8)	_	213,524		149,742		363,266		156,942		520,208		367,725		289,047
		328,341		149,742		478,083		156.942		635.025		500.992		382,726

On behalf of the Board:	•	
<u></u>		 President
		 V. P. Finance

University of Toronto Engineering Society Statement of Operations

For the year ended May 31, 2013

				General			
				Fund	Restricted	2013	2012
		Operating	Store	 Total	 Funds	Total	Total
							(Unaudited)
Fee, Collection and Other Revenue Fee revenue (Note 10) Skule Endowment Fund fee	\$	251,283	\$ -	\$ 251,283	\$ 689,850	\$ 941,133	\$ 1,019,522
revenue (Note 9 and 10)		459,900	-	459,900	-	459,900	313,048
Interest and sundry income		3,889	-	3,889	4,944	8,833	2,677
Locker income		11,318	-	11,318	-	11,318	10,857
Alumni funding		40,000	-	40,000	-	40,000	40,000
Store and cafe revenue	_	-	492,295	492,295	-	492,295	384,030
		766,390	 492,295	 1,258,685	 694,794	 1,953,479	1,770,134
Committee Revenue							
Advertising		22,731		22,731	_	22,731	25,920
Graduation ball		24,698	-	24,698	-	24,698	30,563
Orientation		131,095	-	131,095		131,095	122,765
Pub-SUDS		36,018	-	36,018	-	36,018	53,883
The Cannon Ball		25,070	-	25,070	-	25,070	15,618
		239,612	 _	239,612	-	239,612	248,749
		1,006,002	 492,295	 1,498,297	 694,794	 2,193,091	2,018,883
Expenses							
General		90,039	68,681	158,720	41,380	200,100	175,348
Committee costs		389,352	-	389,352	-	389,352	370,966
Levy fund disbursements Contribution to Skule		=	#	-	580,215	580,215	604,970
Endowment Fund (Note 9)		459,900	-	459,900	_	459,900	462.661
Store and cafe cost of sales		-	411,041	 411,041	 *	411,041	326,260
		939,291	 479,722	1,419,013	621,595	2,040,608	1,940,205
Excess of revenue over expenses	\$	66,711	\$ 12,573	\$ 79,284	\$ 73,199	\$ 152,483	\$ 78,678

University of Toronto Engineering Society Statement of Changes in Fund Balances

For the year ended May 31, 2013

	General Fund	Restricted Funds	Total
Balance, beginning of year	\$ 350,982	\$ 16,743	\$ 367,725
Legal Reserve Fund (Note 8)	(67,000)	67,000	-
Excess of revenue over expenses	 79,284	 73,199	 152,483
Balance, end of year	\$ 363,266	\$ 156,942	\$ 520,208

For the year ended May 31, 2012 (unaudited)

	 General Fund	Restricted Funds	Total
Balance, beginning of year	\$ 203,531	85,516 \$	289,047
Engineering career office closure	75,516	(75,516)	-
Excess of revenue over expenses	 71,935	6,743	78,678
Balance, end of year	\$ 350,982	16,743 \$	367,725

University of Toronto Engineering Society Statement of Cash Flows

For the year ended May 31	2013	2012
		(Unaudited)
Cash was provided by (used in)		
Operating activities Excess of revenue over expenses for the year Adjustments to reconcile excess of revenue over expenses for the year	\$ 152,483 \$	78,678
Amortization of property and equipment Changes in non-cash operating balances	2,916	2,431
Accounts receivable Inventory	22,834 1,953	12,310 (2,895)
Prepaid expenses and sundry deposits Accounts payable and accrued liabilities	 (17,915) (26,155)	12,765 29,805
	 136,116	133,094
Investing activities		
Redemption of investments	11,414	19,981 (1,470)
Purchase of property and equipment Purchase of investments	 (5,939) (10,000)	(1,470) (31,981 <u>)</u>
	(4,525)	(13,470)
Net increase in cash and cash equivalents during the year	131,591	119,624
•	•	•
Cash and cash equivalents, beginning of year	 401,049	281,425
Cash and cash equivalents, end of year	\$ 532,640	401,049

May 31, 2013

1. Significant Accounting Policies

(a) Purpose of the Organization

The University of Toronto Engineering Society (the "Society") serves to provide student services to the undergraduate members of The University of Toronto Faculty of Applied Science and Engineering. Pursuant to the provisions of section 149 of the Income Tax Act, the entity qualifies as a non-profit organization and is exempt from income tax.

(b) Basis of Accounting

The financial statements have been prepared using Canadian accounting standards for not-for-profit organizations.

(c) Fund Accounting

The General Fund accounts for the Society's student service delivery expenses, committee costs, administrative activities and store operations.

The Restricted Funds report resources restricted as to use at the time of contribution and amounts established for future key initiatives as established by the Society members. These future initiatives are fully described in Note 8 to these financial statements and are summarized as follows: Levy Fund - Externally restricted fund established for projects within the Faculty of Applied Science and Engineering; Legal Reserve Fund - Internally restricted fund established to fund legal expenses; Tutoring Fund - Internally restricted fund established to provide high quality tutoring programs to eligible students; and Student Fund - Internally restricted fund established to fund capital projects for clubs and engineering education.

(d) Revenue Recognition

The Society follows the restricted fund method of accounting for revenues and contributions.

Restricted contributions are recognized as revenue of the Restricted Funds when amounts are received. Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Student fees are recognized as revenue in the General Fund in the year in which the Society provides the related services. The Society operates a retail store and cafe and revenue is recognized as cash is received from customers upon delivery of merchandise.

Investment income is recognized as revenue of the appropriate fund on an accrual basis.

May 31, 2013

1. Significant Accounting Policies - (Continued)

(e) Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, equities traded in an active market and derivatives are reported at fair value, with any unrealized gains and losses reported in operations. All bonds and guaranteed investment certificates are subsequently measured at amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

Unless otherwise noted, the Society initially measures its financial assets and liabilities at fair value and subsequently measures its financial assets and liabilities at amortized cost.

(f) Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments with maturities of three months or less from the date of purchase.

(g) Inventory

Inventory is valued at the lower of cost (as determined on a first-in, first-out basis) and net realizable value.

(h) Property and Equipment

Property and equipment are recorded at cost less accumulated amortization. Amortization is provided on a declining balance basis at the following rates:

Computer equipment 30% Furniture and fixtures 20%

(i) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the reported amount of revenue and expenses during the year. Actual results could differ from those estimates.

Significant areas requiring the use of management estimates relate to the determination of the useful lives of property and equipment for amortization purposes, amounts recorded as accrued liabilities and valuation of inventory and accounts receivable.

May 31, 2013

2. First-time Adoption

Effective June 1, 2012, the Society adopted the requirements of the new accounting framework, Canadian accounting standards for not-for-profit organizations ("ASNPO") or Part III of the requirements of the Canadian Institute of Chartered Accountants ("CICA") Handbook - Accounting. These are the Society's first financial statements prepared in accordance with the framework and the transitional provisions of Section 1501, First-time Adoption have been applied. Section 1501 requires retrospective application of the accounting standards with certain elective exemptions and mandatory exceptions. The accounting policies set out in Note 1 - Significant Accounting Policies have been applied in preparing the financial statements for the year ended May 31, 2013, the comparative information presented in these financial statements for the year ended May 31, 2012, and in the preparation of an opening ASNPO statement of financial position at the date of transition of June 1, 2011.

The Society issued financial statements for the year ended May 31, 2012 using Canadian generally accepted accounting principles prescribed by the CICA Handbook – Accounting Part V - Pre-changeover Accounting Standards. The adoption of ASNPO resulted in no adjustments to the previously reported assets, liabilities, fund balances, operations and cash flows of the Society.

3. Cash and Cash Equivalents

		2013	2012
			(Unaudited)
Cash - unrestricted operating funds Levy Fund trust account (Note 8) Student Fund (Note 8)	\$	411,101 116,595 4,944	\$ 393,639 6,960 450
	\$	532,640	\$ 401,049

May 31, 2013

4. Investments

Investments are comprised of non-redeemable guaranteed investment certificates which have interest rates between 1.00% and 2.45%. These investments will mature between May 2014 and March 2016.

5.	Property and Equipment				
	. ,		2012		
		Cost	 cumulated nortization	Cost	Accumulated Amortization
					(Unaudited)
	Computer equipment Furniture and fixtures	\$ 36,446 110,336	\$ 30,312 104,099	\$ 30,507 110,336	\$ 28,956 102,539
		 146,782	134,411	140,843	131,495
	Net carrying amount		\$ 12,371		\$ 9,348

6. Interfund Balances

Interfund balances are non-interest bearing and have no specific terms of repayment.

7. Government Remittances

Included in accounts payable is government remittances owing of \$80,600 (2012 - \$98,700).

May 31, 2013

8. Restricted Funds and Fund Balances

The Restricted Funds balance is made up of the following:

	 2013	2012
		(Unaudited)
Levy Fund ^(a) Legal Reserve Fund ^(b) Tutoring Fund ^(c) Student Fund ^(d)	\$ 116,378 25,620 10,000 4,944	\$ 6,743 - 10,000 -
	\$ 156,942	\$ 16,743

(a) Levy Fund

The Levy Fund was established to enhance the quality of undergraduate education pursuant to Student referendums that are passed at commencement of a new fiscal year. These externally restricted funds are required to be used at the Society's discretion for projects within the Faculty of Applied Science and Engineering (being engineering departments within the Faculty of Applied Science and Engineering, namely Civil, Chemical, Mechanical and Industrial, Electrical and Computer, Materials and Engineering science). Up to a maximum of 10% of the Levy Fund collections may be designated for other Society purposes. During the year, the Society had received, through student fees, \$689,850 (2012 - \$611,713), and disbursed amounts totaling \$580,215 (2012 - \$604,970) resulting in net collections of \$109,635 (2012 - \$6,743).

(b) Legal Reserve Fund

Pursuant to a Board of Directors' resolution in July 2012, the internally restricted Legal Reserve Fund was established to cover legal costs associated with diversion of certain fees currently paid to the University of Toronto Student Union by the University of Toronto Engineering Society. The Operating Fund funded the Legal Reserve Fund in the amount of \$67,000 of which \$17,915 is recorded in prepaid expenses, \$41,380 of legal costs were expensed during the year and the remaining balance of \$7,705 is owned from the Operating Fund.

(c) Tutoring Fund (TF)

Pursuant to a referendum and a resolution passed by the Society's committee, it was approved that an internally restricted TF be established in 2011. The TF was funded through a transfer from the Levy fund and its purpose is to provide high quality tutoring programs made available to the Faculty of Applied Science and Engineering students. These funds will be distributed to support Tutoring programs for the eligible students at the discretion of the Society. No amounts were restricted to or spent from the TF during 2013 and 2012 years.

May 31, 2013

8. Restricted Funds and Fund Balances - (Continued)

(d) Student Fund

The Student Fund represents student fees internally restricted by the Society to fund capital projects for clubs and engineering education.

9. Skule Endowment Fund

The Society has donated funds to the University of Toronto ("University") for the creation of the Skule Endowment Fund for the benefit of students of the Faculty of Applied Science and Engineering. The specific uses of the Fund will be mutually determined by the Society and the University at a later date. The University is responsible for the management of the Fund. During the year, the Society donated \$459,900 (2012 - \$407,809) from the collection of student fees and \$nil (2012 - \$54,852) from the closing of the ECO fund bank account.

10. Fee Revenue

Student fee revenue is reflected in the financial statements as follows:

		2013	2012
			(Unaudited)
Total fees	\$	1,478,756	\$ 1,421,309
Deduct amounts flowed out for specific trusts (a) Formula SAE Blue Sky Solar Skule Nite Engineers Without Borders University of Toronto Robotics Association Human Powered Vehicle Design Team Concrete Canoe	_	(25,293) (11,498) (17,936) (11,498) (11,498) -	(22,429) (22,429) - (10,195) (10,195) (10,195) (13,296)
Society Fees	\$	1,401,033	\$ 1,332,570
Comprised of: Operating Fund - Fee revenue Operating Fund - Skule Endowment Fund fee revenue (Note 9) Levy Fund (Note 8)	\$	251,283 459,900 689,850	\$ 407,809 313,048 611,713
, , ,	\$	1,401,033	\$ 1,332,570

⁽a) The Society collects funds on behalf of certain trust accounts pursuant to Student referendums and as mandated by University of Toronto Administrative policy. These are not funds nor disbursements of the Society and are therefore not reflected in these financial statements.

May 31, 2013

11. Financial Instrument Risk Exposure and Management

The Society has policies relating to the identification, measurement, monitoring, mitigating and controlling of risks associated with financial instruments. The key risks related to financial instruments are market risk, credit risk and liquidity risk. The following sections describe how the Society manages each of these risks:

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of changes in market factors. Market risk is comprised of interest rate risk.

Interest rate risk is the risk that the fair value of future cash flows of an investment will fluctuate because of changes in market interest rates. It arises when the Society invests in interest-sensitive investments such as GICs. To manage interest rate exposure, the Society invests in fixed income vehicles or cash, upon advise from an investment advisor. To further manage interest rate risk, the Society has established a laddering program whereby investment maturities are staggered over the long term.

Credit Risk

Financial instruments potentially exposed to credit risk include cash and cash equivalents and accounts receivable. Management considers its exposure to credit risk over cash and cash equivalents to be remote as the Society holds cash deposits at one major Canadian bank. Accounts receivable are not concentrated significantly and therefore the carrying amount of accounts receivable represents the maximum credit risk exposure.

Liquidity Risk

Liquidity risk is the risk the Society will not be able to meet its financial obligations as they fall due. The Society maintains its working capital at a sufficient level to ensure it always has cash available to pay accounts payable and accrued liabilities, all of which fall due within twelve months of the balance sheet date.

12. Comparative Figures

The comparative amounts presented in the financial statements have been restated to conform with current year presentation.

University of Toronto Engineering Society Schedule of Store Operations (Unaudited)

For the year ended May 31

	Bookstore	······································	Cafeteria	2013 Total	2012 Total
Revenue	\$ 384,450	\$	107,845	\$ 492,295 \$	384,030
Cost of sales	 339,809		71,232	 411,041	326,260
	44,641		36,613	81,254	57,770
Expenses Wages and benefits Office and general Credit card charges Rent Amortization - office equipment	 8,345 33,059 2,960 - 1,243		10,921 2,714 - 9,439	 19,266 35,773 2,960 9,439 1,243	20,925 5,358 5,161 9,270 1,370
	 45,607		23,074	68,681	42,084
Excess of revenue over expenses	\$ (966)	\$	13,539	\$ 12,573 \$	15,686

University of Toronto Engineering Society Schedule of Operation Fund General Expenses and Committee Costs (Unaudited)

For the year ended May 31		2013		2012
General expenses Office wages and employee benefits Computer systems Elections Executive and council Gifts, donations and awards Insurance Interest and bank charges Miscellaneous Office printing, stationery and general Professional fees Repairs and maintenance Amortization - property and equipment Donations HST	\$	52,728 1,902 573 3,148 1,307 9,770 508 2,192 5,431 19,608 1,862 1,673 7,437 (18,100)	\$	50,408 870 430 6,108 1,415 7,362 516 4,596 3,606 16,348 1,508 1,061 4,736 34,300
	\$	90,039	\$	133,264
Committee costs Communications	\$	13,822	\$	8,422
Handbook Yearbook Toike oike The Cannon Skule planner		21,117 6,888 (1,728) 12,113 52,212	····	29,794 7,095 3,277 9,920 58,508
Yearbook Toike oike The Cannon	Nancanasa	6,888 (1,728) 12,113		7,095 3,277 9,920
	\$		\$	

University of Toronto Engineering Society Schedule of Operation Fund General Expenses and Committee Costs (Unaudited)

For the year ended May 31	2013		2012	
Committee costs - (Continued)				
Brought forward	\$	154,499	\$	142,556
Blue and gold Blue and gold general Cannon guard Cannon video Homecoming LGMB		4,470 4,830 221 1,053 1,000		2,846 4,342 423 1,601 1,040
Fourth year Fourth year general Grad Ball Kipling ritual		326 37,655 13,650		452 42,988 13,185
		51,631		56,625
Professional development CEC CFES fees CFES president's meeting CWIE ESSCO ESSCO FYIC ESSCO OESP Engineering congress - CFES Miscellaneous conferences New U OEC PEO UTEK	_	(775) 1,718 496 - 676 - 250 547 12,259 350 7,500 577 (867)		- 693 1,174 1,525 954 331 2,715 2,740 485 727 904 (1,476)
Events Archives and community service High school liaison Orientation and first year events Pub - SUDS Skule Kup SkuleNite Student council Student issues Sundry events and special projects		1,085 101,218 35,956 1,364 - 281 - 9,013 148,917 389,352	\$	1,649 2,191 82,702 43,771 - 13,108 (140) 631 6,849 150,761 370,966